

Peking Univeristy HSBC Business School
Graduate Thesis Seminar (Finance & Economics)
Spring 2016

Instructor: Chia-Shang J. Chu

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Teaching Assistants:

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Purpose:

The purpose of this course is to provide students opportunities to hone(practice) their academic presentation skills and prepare them for their thesis defenses. **Note that this course is not to take the role of a student's thesis advisor.**

Format:

Except for the first meeting where I will talk about the presentation format and the issues concerning plagiarism, the class will be for student presentations. You are expected to prepare your own presentations diligently and give constructive feedbacks to your fellow students during the presentations. Each presentation will consist of a student's PPT presentation for 10-15 minutes and an instructor's feedback and Q&A for 5-10 minutes.

You are required to attend a minimum of five morning or afternoon 3-hour sessions. TAs will take attendance at the beginning of class. You will lose two classroom participation points for every late arrival. An unexcused absence will result in the loss of 10 classroom participation points. Documented health issues or interviews are excusable and should be pre-approved by the instructor. Early flight home, visits from relatives, undocumented health/family issues, etc. are not excusable. Missing your scheduled presentation will result in your failing the course. There will be no makeup presentation.

Requirements:

You shall submit your PPT file to the TAs the day before your scheduled presentation. You must install your PPT slides prior to the presentation. Any installation delay will be counted toward your allocated time. During the presentations, your cell phones must remain off all the time.

Assignments:

You are required to hand in a one page feedback for five presentations of your choice.

Grade:

The grade will be calculated based on the following: Participation 20%, Presentation 60%, and Assignment 20%. The final grade will be in the form of one of the following: High Pass (90-100), Pass (80 -89), Low Pass (70 -79), and Fail (0-69).

Communication:

TAs will communicate to you via only the school's email address. It will be your full responsibility not to miss any announcements via email.

Schedule:

The course schedule for is shown below. Work with your TAs (or the administrative office before TAs are available) to select your time slot on a first-come-first-served basis no later than 5pm Friday April 15th. For those who have not chosen by the deadline, their time slots will be assigned by the TAs.

Date	Day	AM	PM	Hours	Presentations	Room
4/18	Mon	8:30-	---	2	Introduction*	501
4/19	Tue	10-12	2-5:20		15	311
4/22	Fri	10-12	2-5:20		15	311
4/25	Mon	9-12:20	2-5:20		18	311
4/28	Thur	9-12:20	2-5:20		18	311
4/29	Fri	9-12:20	2-5:20		18	311
4/30	Sat.	9-12:20	2-5:20		18	311
5/2	Mon	9-12:20	2-5:20		18	311
5/4	Wed	9-12:20	2-5:20		18	311
5/6	Fri	9-12:20	2-5:20		18	311
5/7	Sat	9-12:20	2-5:20		18	311
5/9	Mon	9-12:20	2-5:20		18	311
5/11	Wed	9-12:20	2-5:20		18	311
5/12	Thur	9-12:20	2-5:20		18	311
					228	

*In addition to administrative matters, I will talk about preferred presentation format and issues concerning plagiarism.

Academic Integrity:

You will fail your thesis defense if you plagiarize. Furthermore, the school will impose disciplinary actions on you. You should refer to the PHBS Student Handbook for details. You should also read and understand the material (about what plagiarism is) handed out by the administrative office when you first entered PHBS.