**华润信托实习生信息采集表**

**注意事项：**

**1、感谢您对“华润信托”的支持。我们郑重承诺为您的应聘资料保密。**

**2、此申请表必须由自己完成并保证所填写内容真实可靠。所有问题必须回答，如有提问不适用，请填写“无关”二字。**

**3、专业技术等级证书，学历证明，推荐信等，凡有助于申请之文件应备复印件，并附在此表内。**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **个人信息** | | | | | | | | | | | | | | | | | | | | | | **照**    **片** | |
| **申请职位** | | |  | | | | | | **其他感兴趣职位** | | | | |  | | | | | | | |
| **姓名（中/英）** | | |  | | | | | | **出生年月日/民族** | | | | |  | | | | | | | |
| **性别/血型** | | |  | | | | | | **籍贯/户籍所在地** | | | | |  | | | | | | | |
| **身 高cm/** | | |  | | | | | | **政治面貌** | | | | | （注：党员填入党日期） | | | | | | | |
| **身份证号** | | |  | | | | | | **婚姻状况** | | | | | □已婚 □未婚 □其他 | | | | | | | |
|  | | |  | | | | | | **联系方式** | | | | | 手机：  座机：  电子邮箱：  通讯地址： | | | | | | | |
| **教育及**  **培训情况**  （从高中起填写，包括海外教育及培训经历） | | | **自（年/月）** | | | | **至（年/月）** | | | | **学校名称（自高中起）** | | | | | | **专业** | | | **最高学历及证书 (提供学位证书编号）** | | | |
|  | | | |  | | | |  | | | | | |  | | |  | | | |
|  | | | |  | | | |  | | | | | |  | | |  | | | |
|  | | | |  | | | |  | | | | | |  | | |  | | | |
|  | | | |  | | | |  | | | | | |  | | |  | | | |
| **家庭情况** | | | **家庭成员** | | | | **姓 名** | | | | **年龄** | | **工作单位及其职位** | | | | | | | | | | |
|  | | | |  | | | |  | |  | | | | | | | | | | |
|  | | | |  | | | |  | |  | | | | | | | | | | |
|  | | | |  | | | |  | |  | | | | | | | | | | |
| 其他（ ） | | | |  | | | |  | |  | | | | | | | | | | |
|  | | | |  | |  | | | | | | | | | | |
| **实习经历 （实习年限： 年）** | | | | | | | | | | | | | | | | | | | | | | | |
| **自（年/月）** | **至（年/月）** | | | | **单位名称及所在地** | | | | | | **职位** | | **实习工资** | | | | | **离职原因** | | | **直接上司及其**  **联系电话** | | |
| **开始时** | | **离开时** | | |
|  |  | | | |  | | | | | |  | |  | |  | | |  | | |  | | |
|  |  | | | |  | | | | | |  | |  | |  | | |  | | |  | | |
|  |  | | | |  | | | | | |  | |  | |  | | |  | | |  | | |
| **电脑知识** | | | | | | | | | | | | | | | | | | | | | | | |
| **您有薄记/基础会计经验吗？**  □有 □没有 | | | | | | | | | | | | | | | | | | | | | | | |
| **您有电脑的相关知识吗？** □有 □没有 | | | | | | | | | | | | | | | | | | | | | | | |
| **如有，请写出能够熟练使用的电脑软件的名称：** | | | | | | | | | | | | | | | | | | | | | | | |
| **语言（方言）** | | | | | | | | | | | | | | | | | | | | | | | |
| **语言** | | **会话** | | | | | | | | **书写** | | | | | | | | | **阅读** | | | | |
| **流利** | | | | **普通** | | **略懂** | | **流利** | | **普通** | | | | **略懂** | | | **流利** | **普通** | | | **略懂** |
| **普通话** | |  | | | |  | |  | |  | |  | | | |  | | |  |  | | |  |
| **英文** | |  | | | |  | |  | |  | |  | | | |  | | |  |  | | |  |
| **其他( )** | |  | | | |  | |  | |  | |  | | | |  | | |  |  | | |  |
| **资格证书** | | | | | | | | | | | | | | | | | | | | | | | |
| **获得时间** | | | | **证书名称** | | | | | | **通过科目** | | | | | | | | | | | | | |
|  | | | |  | | | | | |  | | | | | | | | | | | | | |
|  | | | |  | | | | | |  | | | | | | | | | | | | | |
|  | | | |  | | | | | |  | | | | | | | | | | | | | |
|  | | | |  | | | | | |  | | | | | | | | | | | | | |
| **总体情况** | | | | | | | | | | | | | | | | | | | | | | | |
| 1. **请简要介绍您近三年两个最重要的成绩。** 2. **您认为自己的优势和劣势是什么？** 3. **您选择本公司实习的原因是什么？** 4. **您在华润深国投信托有限公司有熟人/亲戚吗？**   有□ 没有□ **如有请直接写明其姓名及与其之关系：**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | | | | | | | | | | | | |
| **声明：本人声明申请表所填内容全部属实。**  **申请人手写签名： 日期：** | | | | | | | | | | | | | | | | | | | | | | | |